

## **Putley Annual Parish Council Meeting**

Councillors are summoned to attend the **ANNUAL Putley Parish Council Meeting** on Wednesday 4<sup>th</sup> May 2016 at 19.30 in the Parish Hall Meeting Room. **Parishioners are also invited to attend this meeting.**

### **AGENDA**

1. To elect a Chairman
2. To elect a Vice-Chairman
3. To receive apologies for absence
4. To receive declarations of interest
5. To hear Parishioner issues and matters for discussion or next meeting agenda
6. To remind Councillors to review/update their recorded notice of Registrable Interests
7. To approve minutes of meeting held on 6<sup>th</sup> April as a correct record
8. To elect other Officers:
  - A Finance Officer
  - B Lengthsman Administrator
  - C Emergency Coordinator
  - D Parish Footpaths Officer
  - E HALC Executive representative
  - F Parish Hall representative
9. Planning Applications – to discuss and comment on new applications
10. Financial Matters
  - 13.1 To receive and approve a summary of receipts and payments
  - 13.2 To approve invoices for payment
11. To receive Lengthsman Administrator report
12. To receive Footpaths and P3 Scheme update
13. To receive an update from the Neighbourhood Plan Steering Group
14. To discuss Putley Press matters
15. To receive the Clerks report
16. To receive agenda items for next meeting
17. To confirm date of next meeting as 1<sup>st</sup> June 2016

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