

Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall
on 2018

Present: Councillors Green, Rolinson, Herbst, Denman, Daly and Harris.

1. To receive apologies for absence:
Apologies were received and accepted from Councillor Stanier.
2. To receive Declarations of Interest:
There were no declarations of interest.
3. Public Participation and Ward Members Report:
Councillor Lester updated Council on projects within Herefordshire Council, including a visit from members of the House of Lords, Care in the Community and the new University.
Councillors Herbst and Green thanked him for his support regarding the tarmac deposited in the Village Hall Car Park.
4. To confirm the minutes of the meeting on as a correct record:
RESOLUTION That Council approve the minutes of the meeting on 26th July 2018 as a correct record.
5. Financial Matters:
 - 5.1 To approve invoices for payment:

Staff costs	
Internal Audit	£100.00
Midland Quarry Products	£407.04
Village Hall	£70.00

RESOLUTION: Council approved the payments
 - 5.2 To receive and approve the Annual Governance Statement from the internal auditor:
RESOLUTION: The statement was received and approved.
6. To consider the adoption of policies, previously circulated:
RESOLUTION: That the policies were already covered in Standing Orders and the code of Conduct, and thus were not considered necessary.
7. To receive the Footpath and P3 Scheme report and consider any actions required:
Councillor Denman reported that the notes from the Balfour Beatty were helpful in parts. Representation had been made from a farmer at Durlow Common in relation to a gate needing to be replaced, the Council is not able to provide financial help.

8. To receive the Lengthsman Scheme report and consider any actions required:
Councillor Herbst reported that the car park is being prepared for the new scalpings to be laid.
9. To receive an update on the defibrillator and first aid:
Councillor Harris is arranging for further training in January, for both new and existing volunteers.
10. To consider setting the precept for 2019/20:
RESOLUTION: That the Clerk and Councillors Green and Rolinson meet to set the budget.
11. To confirm the date of the next Council Meeting:
The meeting is scheduled to be held on Thursday 18th October in the Parish Meeting Room.

Chairman

Date

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