

## Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall  
On Thursday 19<sup>th</sup> October 2017

Present: Councillors Green, Rolinson, Herbst and Denman

1. To receive apologies for absence  
Apologies were received and accepted from Councillors Harris and Daly
2. To receive Declarations of Interest  
There were no declarations of interest.
3. To consider the Co-Option of a Councillor  
**RESOLUTION** As both candidates were unable to attend the meeting that they be invited to give a short presentation at the next meeting.
4. Ward Members Report  
County Councillor Lester reported that the Ceramic Poppies are coming to Hereford in March. The Justice Youth Plan, tackling children in the system, shows a downward trend. The Traveller Sites policy has been agreed and is going to the inspector for vetting. No new sites are proposed, some extension to existing ones. The new GCSE gradings have been implemented with Herefordshire results above the national average. Herefordshire is also the leading Council in the country for Neighbourhood Development plans.
5. To confirm the minutes of the meeting on 20<sup>th</sup> September 2017 as a correct record.  
**RESOLUTION** That Council approve the minutes of the meeting as a correct record.
6. Planning matters  
The letter to the planning office from the tree warden was noted.
7. Financial Matters:
  - 7.1 To approve invoices for payment  
Clerks salary for October  
**RESOLUTION:** Council approved the payment
  - 7.2 To consider the budget and precept for 2018/19  
**RESOLUTION:** That the Clerk and Councillors Green and Rolinson would meet to consider.
8. To receive the Footpath and P3 Scheme report and consider any actions required.  
There was no report.

9. To receive the Lengthsman Scheme report and consider any actions required.

Councillor Herbst reported that the Lengthsman had cleared debris following the recent storms. Regarding the rubble in the ditch opposite Coach House Barn, this is temporary and, as it is loose rubble, it should drain.

10. To receive a report on the Neighbourhood Plan and consider any actions required.

Thanks, and admiration to the steering group for the work on this plan! Councillor Herbst reported a small underspend on the last tranche of grant. The new application is in place, for £2200, this must be used by 31<sup>st</sup> March 2018. If there is a shortfall in the funding the balance will be met by the Parish Council.

The report from the meeting of 13<sup>th</sup> October, together with the SEA, HRA reports and Regulation 14 consultation list were considered and approved.

**RESOLUTION:** That the Putley Parish Council approve the consultation draft of the Neighbourhood Development Plan for the purposes of Regulation 14 pre-submission publicity and consultation.

11. To receive an update on the Parish Council Website

The website is up and running but requiring more input from the web builder. The Webmaster is assisting when required, the Planning app is not yet on line and we are awaiting a tool to tell us how many people have looked at the site.

12. To confirm the date of the next Council Meeting

The meeting is scheduled to be held on Wednesday 15<sup>th</sup> November 2017 in the Parish Meeting Room

Chairman

Date