

Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall
on Thursday 19th April 2018

Present: Councillors Herbst (Chair), Daly, Denman, Harris, Rolinson & Stanier.

1. To receive apologies for absence
Apologies were received and accepted from Councillor Green.
2. To receive Declarations of Interest
There were no declarations of interest.
3. Public Participation and Ward Members Report
The Ward Member apologised for his absence and sent a brief report. The poppies at the Cathedral have had over 102,000 visitors and trade in the immediate area alone has been boosted by 30%. The last cabinet meeting was audio cast live, in future anyone can tune in.
4. To confirm the minutes of the meeting on as a correct record.

RESOLUTION That Council defer the approval of the minutes of the meeting on 15th March to further amend item 9, the Neighbourhood Development Plan.

5. Financial Matters:
 - 5.1 To receive and approve a summary of receipts and payments

RESOLUTION: The summary was approved.

- 5.2 To approve invoices for payment

Grant Thornton, external auditors	£120.00
DJN Planning, NDP	£700.00
Clerks Salary for April	
Contractor for work done under P3 Scheme	£96.00

RESOLUTION: Council approved the payments

6. To receive the Footpath and P3 Scheme report and consider any actions required.
Councillor Denman reported that signs are requested regarding keeping dogs under effective control. More signs have been put up and the path has been cleared through to Durlow. Posts and signs have been ordered from Balfour Beatty. These should come from last years budget. The

stile on Councillor Daly's land is being fixed. Councillor Denman will put an item in the Putley Press regarding the responsibilities of dog owners.

RESOLUTION: A formal complaint will be put in to Herefordshire Council if the items ordered from Balfour Beatty do not come from last year's budget.

7. To receive the Lengthsman Scheme report and consider any actions required.

Councillor Herbst reported that the Lengthsman and a parishioner had helped clearing the roads in the snow. The salt bins were emptied during the first snow and need refilling, Councillor Herbst will liaise with the new localities steward. Councillor Herbst reported from a meeting with Balfour Beatty, budget constraints mean the pothole situation is unlikely to improve.

8. To receive a report on the Neighbourhood Plan and consider any actions required.

Councillor Herbst has checked the amended documents and is confident all issues raised were corrected.

Councillor Denman proposed and Councillor Stanier seconded the following resolution:

RESOLUTION: That the Parish Council has approved the amendments to the draft plan, as set out in the Consultation Statement, and that the submission of the draft Neighbourhood Development Plan, Consultation Statement, and Basic Conditions Statement are approved for submission to Herefordshire Council.

9. To consider the implications of the General Data Protection Act and formulate a policy for the Council.

RESOLUTION: To look at the templates supplies by HALC and accept the HALC offer of an overall monitoring officer.

10. To confirm the date of the next Council Meeting

The meeting is scheduled to be held on Thursday May 17th in the Parish Meeting Room with the Annual Parish Meeting at 7pm followed by the Council meeting at 7.30pm

Chairman

Date