

Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall
on 16th March 2017

Present: Councillors Green, Rolinson, Denman, Herbst and Hastilow.

1. To receive apologies for absence
Apologies were received and accepted from Councillors Harris and Daly.
2. To receive Declarations of Interest
There were no declarations of interest.
3. Public Participation and Ward Members Report
Councillor Lester reported that the Council Tax is set at a 3.9% increase for the next financial year. A proposal for an Eastern ring road was turned down. 92% of pupils in Herefordshire are in schools classed as good or outstanding, with 72% of pupils rated good at foundation stage, which is above the national average. A plaque is to be erected as a memorial to the 'Canary Girls' who worked in the munitions factory during World War 2. Council asked for information on how the county infrastructure will be addressed in the future.
4. To confirm the minutes of the meeting on as a correct record.
RESOLUTION That Council approve the minutes of the meeting on 15th February 2017 as a correct record with the amendment to Councillor Herbst has **asked for** 'children crossing' signs by the stables.
5. Planning matters
 - 5.1 Planning application 170582, timber framed garage at Coach House Barn, Putley
RESOLUTION – That the Council has concerns regarding the height and visibility of this proposal in a conservation area, and is not convinced that it cannot be seen from the road.
 - 5.2 Planning application 170659, proposed single storey extension at Oakdene, Putley.
RESOLUTION – The Council has no issues with this application.
 - 5.3 To consider the updated procedure regarding planning applications.
RESOLUTION – That this is deferred to the next meeting to allow Councillors to consider any amendments.
6. Financial Matters:
 - 6.1 To receive and approve a summary of receipts and payments
RESOLUTION: The summary was approved.
 - 6.2 To approve invoices for payment

Centrewire	new gates on footpaths	£402.00
Clerks salary	March	

Clerks expenses October 2016 – April 2017 £224.90

HMRC income tax on Clerks salary £ 92.80

RESOLUTION: Council approved the payments

7. To receive the Footpath and P3 Scheme report and consider any actions required.
Councillor Denman update Council on proposed work for the next financial year.
The steps to the wood need a handrail. The quarry has been fenced.
8. To receive the Lengthsman Scheme report and consider any actions required.
Councillor Herbst reported that the culvert work is on course to be done.
Application for funds for the next financial year has been submitted to Balfour Beatty.
9. To receive a report on the Neighbourhood Plan and consider any actions required.
Councillor Herbst has submitted an application for the next tranche of funding. This will be forwarded to Councillors prior to the next meeting.
There will be a meeting on April 6th for local landowners, employers and self-employed residents as part of the ongoing consultation process. Notice has gone into the Putley Press that draft copy of the NDP comments is available on request, Councillor Denman and Councillor Herbst will set up a computer group to send out to residents who have supplied an email address.
10. To receive an update on the Parish Council Website
The website is available via a link at the moment and will be 'live' very soon.
11. Highways – to consider plans for future litter picking
RESOLUTION – That this is deferred to the next meeting.
12. To consider the Clerk's appraisal
RESOLUTION – That the appraisal is accepted and the Clerk's salary will increase by one point on the pay scale from April 2017.
13. To set the date for the Annual Parish Meeting
RESOLUTION – This will be held on 18th May 2017 at 7.00pm
14. To confirm the date of the next Council Meeting
The meeting is scheduled to be held on Wednesday 19th April 2017 in the Parish Meeting Room at 7.30pm

Chairman

Date