

## Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall  
On Thursday 16<sup>th</sup> March 2018

Present: Councillors Green (Chairman), Rolinson, Harris, Denman and Stanier.

1. To receive apologies for absence:  
Apologies were received and accepted from Councillors Daly and Herbst.
2. To receive Declarations of Interest:  
There were no declarations of interest.
3. Public Participation and Ward Members Report:  
Councillor Lester was congratulated on becoming leader of Herefordshire County Council. In his report he confirmed that the council tax for 2018/19 has been set. Consideration is being given to video casting of Council meetings replacing audio casting. Improvements for schooling of autistic children is being looked into, and support for young carers improved. All services are now under one roof at Blueschool House. Provisions to the county such as museums, libraries etc. are under review and may be handed over to charitable trusts.
4. To confirm the minutes of the meeting on as a correct record:  
**RESOLUTION** That Council approve the minutes of the meeting on 15<sup>th</sup> February 2018 as a correct record.
5. Planning matters:  
Planning application number 180671, outline permission for a proposed dwelling and garage to land adjacent to Lazy Orchard, Putley Common.  
**RESOLUTION** That Council support the application.
6. Financial Matters:
  - 6.1 To approve invoices for payment

DJN Planning	£1009.00	NDP
HALC	£313.21	Annual subscription
Upperbridge Enterprises	£166.20	Annual Website fee

Clerks salary March, Clerks expenses Oct/March & HMRC, income tax on Clerks salary.  
**RESOLUTION:** Council approved the payments

7. To receive the Footpath and P3 Scheme report and consider any actions required:

Councillor Denman reported that forms had been sent in to Balfour Beatty for both the P3 and Lengthsman schemes. The owner of Ladies Wood has walked the footpaths with Councillor Denman and is happy for a handrail to be erected by the steep steps. The owner also explained the woodland management scheme going forward. Councillor Denman is in discussions with Councillor Daly regarding a new stile. Half the footpaths have been walked and way markers will be replaced as necessary.

8. To receive the Lengthsman Scheme report and consider any actions required:

No report was available.

9. To receive a report on the Neighbourhood Plan meeting of 27<sup>th</sup> February 2018 and consider any actions required:

A vote of thanks was proposed and seconded to the steering group, Chair of the group and the Secretary for the hard work and minute taking.

The meeting considered the following extract from the meeting of the Putley Parish Council Neighbourhood Development Plan Steering Group held on 27<sup>th</sup> February 2018

“KH proposed and GB seconded a proposal that the PNDP Submissions draft, PNDP Consultation Statement and PNDP Submission Draft Basic Conditions Statement should be recommended to the PCC. This was unanimously agreed”

**DECISION:** All three PNDP documents, as identified above, to be recommended to PPC.”

**RESOLUTION:** That Council accepts the recommendation of the Steering Group to receive the three NDP documents as the basis on which to proceed with the Neighbourhood Development Plan.

10. To confirm the date of the next Council Meeting:

The meeting is scheduled to be held on Thursday 19<sup>th</sup> April 2018 in the Parish Meeting Room at 7.30pm.

Chairman

Date