

PUTLEY PARISH COUNCIL – NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) STEERING GROUP MEETING

7.30 pm on Wednesday 28th September at Putley Parish Hall
Putley

Present: G. Blandford (GB), T. Beaumont (TB), K Harris (KH), J. Herbst (JH), K. Herbst (KH) (Chair), G. Sampson (GS), S. Webster (SW)

Also in attendance C. Stallard Daniels (CESD), Putley Parish Council Clerk

1. **Apologies:** R. Denman (RD), J. Felton (JF), E. Groves (EG), G. Prins (GP) and K. Wollen (KW)

Kay Harris was welcomed to the group.

2. **Declarations of Interest:** There were no Declarations of Interest.
3. **Minutes of last meeting:** Minutes of the meeting on 31st August 2016 were accepted as a true record.
4. **Updates:** Questions were raised about settlement boundaries. It was thought that a criteria based plan was the preferred option for Putley.
5. **The Status of Putley as a Main Focus Village**

GP had raised the question of the status of Putley as a main focus village at the previous meeting. **JH** has looked at Herefordshire Council sites and the core strategy and the possibility of Putley being regraded.

RECOMMENDATION: With the proviso that it be established whether a change in status might jeopardise the building of small homes as windfalls, that Putley Parish Council writes to Herefordshire Council stating that as the Post Office only visits for 2 hours a week, and this is under review due to lack of use, Putley be considered not a main focus village.

6. **Open Meetings:** 3rd and 13th September 2016 Attendance at the open meetings was excellent, with 78 members of the community attending. There was a total of 186 comments across the two meetings; 31% were on housing issues, 24% on traffic and transport, 27% on environment and 22% on tourism, employment and business. (The figures are rounded up and do not add up to 100%) Across meetings 50% of housing comments related to a desire to see smaller homes at affordable prices, infill housing, conversions and eco-friendly building.

7. **Draft Questionnaire Version 2:** The Vision for Putley was discussed and it was agreed that it should be presented to the parish as a 'draft' for comment, **KH** will see whether any different kind of vision statement can be extrapolated from the Parish Plan and comments from the open meetings, which can then be agreed or commented on in the NDP questionnaire.

Further discussion took place going through the questionnaire in detail. Due to time constraints an extra meeting was agreed for 12th October 2016 in the Parish Hall Meeting Room.

8. **Plan for next 6 months:** To date the NDP programme is on track.
9. **Housekeeping Issues:** It was decided to have the questionnaires printed externally. **JH** will liaise with the printer (David Pealing) to agree price and time scale. **KH** announced that **RD** has very kindly agreed to be Vice Chair of the Steering Group. Woolhope have asked **KH** to talk to them about the NDP Putley Press – the next deadline is 1st November. **TB** volunteered to do an article.
10. **Date of next meeting:** Wednesday 12th October 2016 (specifically to talk discuss the questionnaire and Wednesday 26th October 2016.

Meeting closed at 9.40pm