

Putley Parish Council Meeting
Councillors are summoned to attend the ANNUAL Parish Council Meeting on
Thursday 18th May 2017
7.30pm in the Putley Parish Hall Meeting Room

AGENDA

1. To elect a Chairman
2. To a vice Chairman
3. To receive apologies for absence
4. To receive declarations of interest
5. Public Participation and Ward Members Report
6. To remind Councillors to review/update their recorded notice of Registrable Interests.
7. To approve the minutes of the Parish Council Meeting on 19th April as a correct record.
8. To elect other Officers:
 1. Finance Officer
 2. Lengthsman Administrator
 3. Emergency Coordinator
 4. Parish Footpaths Officer
 5. HALC Executive Representative
 6. Parish Hall Representative
9. Financial Matters:
 - 9.1 To approve a summary of receipts and payments for 2016/17 prior to Internal Audit
 - 9.2 To approve invoices for payment
10. To receive the Lengthsman Administrator report
11. To receive the Footpath and P3 Scheme report
12. To receive the Neighbourhood Plan report
13. To receive Clerks report and correspondence
14. To receive agenda items for the next meeting
15. To confirm the date of the next meeting, currently scheduled for Wednesday 21st June 2017

Christine Stallard Daniels

Clerk to Putley Parish Council putleyclerk@hotmail.co.uk

12 August 2017