

Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall
On Wednesday 7th December 2016

Present: Councillors Herbst, Harris, Rolinson, Denman and Hastilow.

1. To receive apologies for absence
Apologies were received and accepted from Councillors Green and Daly.
2. To receive Declarations of Interest
There were no declarations of interest.
3. Public Participation and Ward Members Report.
The Ward Member was unable to attend but sent a brief report outlining the success of the Herefordshire Council Adoption Service.
Mrs Sharon Pudge attended the meeting to speak on item 12 on the agenda, which was brought forward, raising concerns for the safety of children crossing the road by the riding stables. Mrs Pudge also reported that a large lorry had become stuck in the lane causing damage to the hedgerow and verges. Herefordshire highways have been informed of this incident.
RESOLUTION: That Councillor Herbst will contact Highways requesting signage asking drivers to 'Slow down – Children crossing'
4. To confirm the minutes of the meeting on 2nd November as a correct record.
RESOLUTION: That Council approve the minutes of the meeting with the addition under item 3 "Councillor Jonathan Lester attended the meeting.
5. Planning matters:
Planning application number 163062, proposed construction of Yurt facilities and garage has been granted subject to conditions.
6. Financial Matters:
 - 6.1 To receive and approve a summary of receipts and payments
RESOLUTION: The summary was approved.
 - 6.2 To approve invoices for payment:

Severnprint Ltd	£385.80
Putley Parish Church	£281.00
Grass Cutting	£384.00
Clerk Salary November	
HMRC	£3.00
Lengthsman	£262.50
Upper Bridge Enterprises	£183.60
 - 6.3 To consider the draft budget and precept request for 2017/18.
RESOLUTION: Council approved the payments

RESOLUTION: The budget and precept were discussed at length and approved with two adjustments.

7. To receive the Footpath and P3 Scheme report and consider any actions required: Councillor Denman advised that the order from Balfour Beatty has not arrived. A quotation is awaited for another replacement gate. Replacement stiles are available to landowners at no cost but must be installed at own expense.
8. To receive the Lengthsman Scheme report and consider any actions required: Councillor Herbst advised that the Lengthsman has been clearing ditches and drains. The request for new and replacement salt bins is in hand. Councillor Rolinson has spoken to a landowner regarding a problem with a road.
9. To receive a report on the Neighbourhood Development Plan and consider any actions required:
The first tranche of questionnaires has been collated with 112 being returned. Members of the public attended the meeting and offered help with collection of outstanding forms. Councillor Herbst is making enquiries regarding a second grant towards the costs of the NDP.
10. To consider the adoption of the telephone kiosk.
After considering the financial and practical implications of retaining the kiosk it was **RESOLVED** not to adopt the kiosk.
11. To consider the application for a defibrillator:
The Clerk advised that an application has been submitted.
12. Freight consultation:
Councillor Harris will look at the consultation paper and forward comments to other Councillors for comment.
13. To consider the Clerk's appraisal:
The Clerk will look at the Standing Orders regarding appraisals. A panel of 2 Councillors will be appointed at the next meeting.
14. To consider the cycle of meetings for 2017 and confirm the date of the next meeting:
RESOLUTION: That the cycle would be changed to the third week of the month to enable more relevant information to be in place, with the meetings alternating between Wednesday and Thursday.
15. To confirm the date of the next meeting will be on Thursday 19th January 2017 at 730pm

Chairman

Date