

Putley Parish Council Meeting

Minutes of the meeting held in Putley Parish Hall
on 2nd November 2016

Present: Councillors Green, Harris, Denman, Hastilow & Rolinson

1. To receive apologies for absence
Apologies were received and accepted from Councillors Herbst & Daly
2. To receive Declarations of Interest
There were no declarations of interest.
3. Public Participation and Ward Members Report
There were no members of the public present.
The Ward Member updated Council on the status of unaccompanied children within the County from Sangit. A check into Herefordshire Council's policies for disabled children was satisfactory.
4. To confirm the minutes of the meeting on as a correct record.
RESOLUTION That Council approve the minutes of the meeting on 5th October as a correct record.
5. Planning matters;
Planning application 163062, The Mill House, Putley
Following a visit to the site by several Councillors and discussion and clarification of matters raised by neighbouring residents it was **RESOLVED** that the Clerk would email the planning officer requesting that the upper storey, currently referred to as Games Room and Studio be re-designated as storage. The Clerk would also make enquiries with the Planning Officer regarding the sewerage condition from a previous application.
6. Financial Matters:
 - 6.1 To receive and approve a summary of receipts and payments
RESOLUTION: The summary was approved.
 - 6.2 To approve invoices for payment
Clerks salary for October.
DJN Planning £381.60 NDP Questionnaire design
RESOLUTION: Council approved the payments
 - 6.3 To consider the Budget and Precept for the financial year 2017/18
RESOLUTION That the Clerk and Councillors Green & Rolinson would have a meeting to draft the Budget to present at next Council.
7. To receive the Footpath and P3 Scheme report and consider any actions required.

Councillor Denman updated Council on the outstanding order from Balfour Beatty, and will resubmit the order for the cheaper items outstanding. Wooden self-closing gates can be obtained and installed more economically.

8. To receive the Lengthsman Scheme report and consider any actions required. Councillor Herbst has looked at the proposed schedule of funding for the next financial year and suggested that Council continue with a reduced scheme. Councillor Herbst also reported on the ongoing salt bin situation.

RESOLUTION That Council approves the reduced scheme.

9. To receive a report on the Neighbourhood Plan and consider any actions required.
 - 9.1 There was no report available, however Councillor Harris updated Council on the status of the NDP Questionnaire.
 - 9.2 To consider the status of Putley as a Main Focus Village. After lengthy consultations, it was concluded that there was no material benefit to requesting a change to the status.

RESOLUTION To take no further action regarding the status.

10. To consider the future funding of Putley Press
The Clerk advised that the way it has been funded in the past was not viable under the Transparency Act.

RESOLUTION That future shortfalls in revenue would be covered by grant application.

11. To receive an update on the Parish Council Website
The Clerk and Councillor Green have had further meetings with the Website Developer and the site is progressing.

12. To confirm the date of the next Council Meeting
The meeting is scheduled to be held on Wednesday 7th December 2016 in the Parish Meeting Room

Chairman

Date