

## Putley Parish Council Meeting

### Minutes of the meeting held in Putley Parish Hall on 19<sup>th</sup> January 2017

Present: Councillors Green, Herbst, Rolinson, Daly, Denman and Hastilow

1. To receive apologies for absence  
Apologies were received and accepted from Councillor Harris
2. To receive Declarations of Interest  
There were no declarations of interest.
3. Public Participation and Ward Members Report  
The Ward Member sent a brief report. The precept will be 1.9% plus probably a further 2% to cover increases in adult social care.
4. To confirm the minutes of the meetings on 7<sup>th</sup> December 2016 and 2<sup>nd</sup> January 2017 as a correct record.  
**RESOLUTION** That Council approve the minutes of the meetings as a correct record.
5. Planning matters
  - 5.1 Planning Application 163853 – no update has been received.
  - 5.2 Planning Application 170028, work to trees – no objections were raised.
6. Financial Matters:
  - 6.1 To receive and approve a summary of receipts and payments  
**RESOLUTION:** The summary was approved.
  - 6.2 To approve invoices for payment:

Clerks salary for January	
DJN Planning	£1483.20
NDP stationery	£14.99
Putley Parish Hall	£143.50
HALC	£120.00
Public Works Loan Board	£685.01
7. To receive the Footpath and P3 Scheme report and consider any actions required.  
Councillor Denman reported that Balfour Beatty have introduced a new system for supplies. 5 x Footpath signs are expected to be delivered. 2 x new gates have been ordered, Mr Treherne will install when received. Two Parishioners have kindly donated towards the cost of these.
8. To receive the Lengthsman Scheme report and consider any actions required.  
Gully works to be assessed. A salt bin will be moved to by the Old Rectory.

9. To receive a report on the Neighbourhood Plan and consider any actions required. Councillor Herbst updated Council on progress to date. There is still a small amount left in the budget which will cover outstanding expenses. The next tranche of funding may be applied for in February but not available until April.

**RESOLUTION:** That the proposed open meeting for business is approved, that the next tranche of funding is applied for and that minutes of the NDP Steering Group meetings are brought to Council for approval

10. To receive an update on the Parish Council Website:  
This is still a work in progress.

**11. Highways:**

- 11.1 The request for a 'Children Crossing' sign by the stables has been logged. Councillor Herbst will follow up.  
11.2 Surface water on the road by Newtons Farm – Ms Pudge has asked the Lengthsman to put in drainage at her expense.

**12. To receive the Clerks report and correspondence:**

Further to an email from HALC regarding training events, Councillor Hastilow expressed an interest in attending a Planning training course

**RESOLUTION:** The request was approved.

**13. To consider the Clerks appraisal process:**

**RESOLUTION:** That Councillor Green would carry out the appraisal

**14. To confirm the date of the next Council Meeting**

The meeting is scheduled to be held on Wednesday February 15<sup>th</sup> 2017 in the Parish Meeting Room at 7.30

Chairman

Date